

Spring Checklist for Facility Maintenance

Inspector Information

Company Details:

Name:

Contact info:

Inspection date and time:

Checklist

Question	Response		Comments
Are there any leaves, debris, or damage, in any gutters or downspouts?	Yes	No	
Is there any weathering or paint / mortar failure on the siding?	Yes	No	
Is there any caulking deterioration on exterior surfaces?	Yes	No	
Is there any damage around window sills, door sills, or thresholds?	Yes	No	
Are there any signs of cracking, heaving, or deterioration in the foundation walls, floors, concrete, or masonry?	Yes	No	
Are roofs surface flashing, eaves, and soffits clean and free of damage?	Yes	No	
Are there any loose members or deterioration in the stairs or railings?	Yes	No	
Is all vegetation and overgrowth trimmed and cut back from all structures and fixed equipment?	Yes	No	